

# DELASOL HOMEOWNERS' ASSOCIATION, INC.

c/o Anchor Associates, Inc.  
2340 Stanford Court  
Naples, Florida 34112  
(239)649-6357 phone (239)649-7495 Fax  
[Assistants@anchormanagers.com](mailto:Assistants@anchormanagers.com)

## **ARC APPLICATIONS**

For all ARC Requests, please fill out the attached form. This application should be completed and submitted to Anchor Associates with all of the relevant documents. All applications can be submitted to Anchor Associates, [Assistants@anchormanagers.com](mailto:Assistants@anchormanagers.com) the ARC Committee meets once a month to review ARC requests. Please make sure that your ARC application is complete BEFORE it is submitted to management. **An incomplete description OR missing attachments will result in rejection of the application which may then be resubmitted with the appropriate documents attached.**

**PLEASE BE ADVISED THAT ANY WORK BEING DONE CAN NOT BE STARTED UNTIL YOU RECEIVE AN OFFICIAL APPROVAL LETTER FROM ANCHOR ASSOCIATES. FAILURE TO COMPLY WITH THIS MAY RESULT IN VIOLATION LETTERS AND / OR FINES.**

If you should have any questions regarding this procedure, please feel free to contact us.

\*Any denial made by the ARC Committee may be appealed to the Board.

**ARCHITECTURAL REVIEW COMMITTEE  
REQUEST FOR MODIFICATION  
DELASOL HOMEOWNERS ASSOCIATION, INC.**

Date: \_\_\_\_\_

I, \_\_\_\_\_, hereby request approval by the Architectural Review Committee for the modification shown below to home/lot located at:

\_\_\_\_\_  
Address City Zip

Home Phone No.: \_\_\_\_\_ Work Phone No.: \_\_\_\_\_

Email: \_\_\_\_\_

**SUBJECT BEING REQUESTED (Please describe in detail, include materials and colors used as well as size):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please include the following:**

- \*Name of Company Performing Work      \*Certificate of Insurance with Delasol HOA as Certificate holder
- \*Copy of the Occupational License      \*Drawings of improvements drawn to scale and on survey
- \*Permits - Where Applicable

NOTE: Any expense incurred due to City/County code changes will be the responsibility of applicant. All gutters and downspouts must be white, as per Delasol HOA rules and regulations. No exceptions.

**I/We understand that approval of our request must be granted before I/We can have the job started. I/We also acknowledge that we could be forced to have the item removed if it is installed without approval. I/We also acknowledge that this request is granted AS PRESENTED to the Board of Directors and must be completed as presented. Any changes are not approved and will not be accepted without the approval of the Committee. I/We understand that the Architectural Review Committee has up to 30 days to approve this request.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

Please return form and all information to the address below:

Delasol ARC  
c/o Anchor Associates, Inc.  
2340 Stanford Court, Naples, FL 34112  
[Assistants@anchormanagers.com](mailto:Assistants@anchormanagers.com)

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The above request for modification has been:      ( ) APPROVED      ( ) DENIED

( ) APPROVED WITH STIPULATIONS OUTLINED IN LETTER

DATE: \_\_\_\_\_ CHAIRPERSON ARC: \_\_\_\_\_

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